

BONHOMME PRESBYTERIAN CHURCH  
Stated Meeting of the Session  
January 16, 2007

Moderator: Dr. Tom Pfizenmaier  
Clerk of Session: John P. Robb

Place: Chapel  
Time: 7:00 p.m.

Elders Present: June Davis, Cindy Deffenbaugh, Brad Fabbri, Dave Giffin, Bill Hemberger, Kurt Johnson, Dan Kraus, Mary Lewis, Laura Logsdon, John Steffen, and Jerry Wilson

Elders Excused: Elizabeth Belew and Cindy Brussee

Elders Absent: None

Ministers Present: Dr. Gary Ferbet, Dr. Tom Pfizenmaier, and Rev. Art Woolverton

Staff Present: Laura Staufenbiel

CALL TO ORDER:

The meeting was called to order at 7:00 p.m., and the moderator opened the meeting with prayer. A quorum was declared (11 present + 2 excused + 0 absent = 13).

DEVOTIONAL TIME: Dr. Pfizenmaier led the devotion by reading from I Corinthians, 12.

SPECIAL REPORTS AND UPDATES:

A. Community and World Service Ministry Presentation:

- a. A presentation was made by Stefan Bledig and Jim Ross on a proposed model for funding the Community and World Service Ministry. After considerable discussion and clarification of the proposed model, the following motions were made.
  1. It was moved and approved that a reserve account for CWS shall be established and maintained which consists of the cumulative amount of the CWS budget that is unspent and undedicated. (The Reserve Account provides funding flexibility to support new mission opportunities as they arise.) The CWS Ministry shall report to Session from time to time (but no less frequently than annually) regarding the size of the Reserve Account and the mission opportunities which are under consideration for funding.
  2. The following motion was not approved that:
    - o A Baseline Budget is established which is comprised of the same funding allocations as in the 2006 operating budget (including C & WS), with the exception that the allocation to Buildings and Grounds in the Baseline Budget shall be the average of the previous six years funding (inflation-adjusted to 2006 dollars). The Baseline Budget shall be adjusted for Inflation on an annual basis at a rate to be determined annually by the published change in the Consumer Price Index (CPI), and that,
    - o At the end of each fiscal year, the operating income of BPC for the just-completed fiscal year shall be compared to the Baseline Budget for that same just-completed fiscal year, and fifty-one percent (51 %) of the difference shall be allocated to the CWS budget for the following fiscal year. The balance of the difference (i.e., the remaining 49%) shall be allocated by the Session at its discretion. The initial fiscal year for using this approach for allocations shall be 2007, as determined by the difference calculated for the just-completed 2006 fiscal year.
- b. It was moved and approved to create a task force to further study and recommend to the Session an approach supporting Mission outreach in the future. The tasks force is to be made up of Brad Fabbri, Building and Grounds, Dan Kraus, Budget and Finance, Kurt Johnson, Community & World Service, and Jerry Wilson, Administration & Personnel.

B. 2007 Budget

- a. Budget and Finance presented the results for 2006, which showed \$75 K more in income and \$27 K less in expenses, than the budget. Therefore, the Operating Reserve will be increased from \$274 K, to \$379 K (274 + 75 + 27).
- b. It was moved and approved that the income projections presented by Budget and Finance, of \$2,080,000 be approved as the 2007 income budget. The following is the detail of the income budget:

	Amount in 000's
Pledges as o 1/12/07	\$1,804
Additional pledges	105
Uncollected pledges	(125)
Overpayment of pledges	40
Estimated total pledge receipts	1,824
Non-Pledge collections	152
Loose Offering	37
Other Income	44
Treasurer Projections	2,057
Rounding and other, by Budget and Finance	23
2007 Budget Income	\$2,080

- c. Kurt Johnson presented the findings of the Budget Analysis Task Force. They made the following recommendation to the Session. They recommended that the Session should adopt improved policies/guidelines to cover future items in the ministries budgets, such as, expenditures for food, conferences, events, and mission trips. These items amount to \$48,438 in the 2007 expenditure budget.
- d. It was moved and approved that the following expenditure budget of 2007 be approved as follows:

	2006 Budget	2007 Approved Budget
Building & Grounds	\$240,000	\$326,200
Admin & personnel	1,117,800	1,115,900
CWS	196,000	251,900
Christian Education	58,000	58,100
Administration	55,000	61,500
Traditional Worship	44,000	44,000
Contemporary Worship	38,000	45,000
Congregational Care	31,800	31,700
Governing Bodies	33,000	34,200
Membership	33,100	37,700
Parish Life	5,200	2,800
Communications	15,800	15,000
Presbytery Pledge	20,000	20,000
Stewardship	5,500	5,500
Nom. & Lay Leadership	3,100	4,700
Capital Reserve		20,000
Session Expense		5,800
Totals	\$1,896,300	\$2,080,000

- C. Architectural Oversight Team: It was moved and approved that the Executive Pastor be authorized to retain the architectural services of Chiodini Associates in the design of a new Master plan for Bonhomme Church. The design would include conceptual drawings, model, renderings, and cost estimates. The master plan would then be used for assisting in the Capital Campaign. The total amount of the cost for the services including reimbursable items is not to exceed \$50,000.
- D. Capital Campaign Update: Dr. Pfizenmaier reported that he is recruiting 4 couples as the leadership team for the Capital Campaign. Two couples have already agreed to serve, and he has meetings set up with two more couples.
- E. Search Committee Update: Dr. Ferbet reported:

- a. That the CIF is ready for approval by the Session for the Associate Pastor, Next Generation.
  - b. That interviewing is progressing for the Director, Children's Ministry.
  - c. That candidates are being sought for the Parish Associate.
- F. Ministry Strategic Planning Team: Bill Hemberger reported that they have completed their analysis of alignment of ministry plans and Kingdom goals. The Team will be meeting with the appropriate Elders, and the ministries to improve the process of alignment.

**BUSINESS ITEMS:**

**APPROVAL OF MINUTES:** It was voted to approve the Minutes of the December 19, 2006 stated meeting of the Session, as amended.

**CORRESPONDENCE:**

A. Book of Order Procedural Items:

ROUTINE LETTERS OF TRANSFERS AND DELETIONS:

1. It was voted to approve: That the following name(s) be deleted from the rolls of the church, at the request of the member and a certificate of transfer be issued, per G-10.0302, b (1) and G-4.0404:

Name	Status	Membership #	Transfer To
Andrew Nicholson	Active	8212	First & Calvary Presbyterian, Springfield, MO
Laura Nicholson	Active	8213	First & Calvary Presbyterian, Springfield, MO

2. It was voted to approve: That the following names be transferred from/to the Active and the Inactive rolls of the church, per G-10.0302a. (3) (b):

Name	Transfer To	Member #	Reason
Al Cullmann	Active	5457	At Member's request
Barbara Cullmann	Active	5458	At Member's request
David Underhill	Active	7309	At Member's request
Kristen Underhill	Active	8224	At Member's request

MISSION & COMMITTEE REPORTS

W- Worship: Communion was served to 371 in Traditional Services and; "0 shut in" communion services were held during the period December 19, 2006 – January 16, 2007 per W-2, 4012 and 3, 6102.

1. It was voted to approve: That the following baptisms be registered, per W-2.3012 a. & b.:

Name	Date of Baptism
Alex Smith Bruno	December 31, 2006
Olivia Grace Nieders	December 31, 2006
Thomas Mark Shuert	December 31, 2006
Steve Shuert	December 31, 2006
Amy Nicole Hylton	December 31, 2006
Tyler Jay Hylton	December 31, 2006
Grace Kara Lang	December 31, 2006
Izabel Reese Chittakhone	December 31, 2006

B. Other Correspondence:

1. Dr. Pfizenmaier reported that he had responded to the letter received from Edward Goedeke both in writing and in person. The letter will be read to the Session at the next stated meeting of the Session.

2. Mike Boland's letter, dated January 10, 2007, was received by the Session. The Clerk was authorized to respond to his letter.

ADMINISTRATION AND PERSONNEL COMMISSION: It was voted to approve the minutes of the A & P Commission minutes as submitted.

CHURCH FINANCIAL STATEMENT FOR THE PERION JANUARY 1 THROUGH DECEMBER 31, 2006:

**OPERATING INCOME**

- A. ACTUAL DECEMBER 2006 COLLECTIONS TOTAL \$268,066 COMPARED TO \$267,439 BUDGETED
- B. YEAR TO DATE INCOME IS \$78,032 OVER BUDGET.

**OPERATING EXPENSES**

- A. ACTUAL DECEMBER 2006 EXPENDITURES TOTAL \$180,015 COMPARED TO \$183,693 BUDGETED
- B. YEAR TO DATE OPERATING EXPENDITURES ARE \$27,463 UNDER BUDGET

**ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH DECEMBER 31, 2006**

YEAR TO DATE TOTAL INCOME	\$1,975,032
YEAR TO DATE TOTAL EXPENSE	<u>\$1,869,536</u>
SURPLUS/DEFICIT YEAR TO DATE	\$105,496

**BALANCE IN RESERVE FUND AS OF DECEMBER 31,2006**

BALANCE AS OF 1-01-06	\$273,675
YEAR TO DATE SURPLUS/DEFICIT	<u>\$105,496</u>
RESERVE FUND 12-31-06	\$379,171

**TOTAL CHURCH OPERATING FUNDS:**

CHECKING ACCT	\$254,466
M/M ACCOUNT	\$161,091
CERT OF DEPOSIT	\$248,575
DEDICATED INVESTMENTS	<u>\$214,614</u>
TOTAL CHURCH FUNDS	\$878,746

**OPERATING FUNDS ATTRIBUTED TO:**

OPERATING CASH	\$139,724
AMT DUE DEDICATED	\$359,851
RESERVE FUND	<u>\$379,171</u>
TOTAL	\$878,746

**OTHER FUNDS NOT UNDER DIRECT SESSION CONTROL**

NURSERY SCHOOL	\$106,900
KIDS DAY OUT	\$60,222
OLD STONE CHURCH	<u>\$177,857</u>
TOTAL	\$344,979

**OLD BUSINESS:**

- A. Roof Repair: Laura Staufenbiel reported that she should have a report by next week from an independent inspector, and will secure three bids for the repair. She was asked to coordinate the repair work with the work being done for the Master Plan.

**NEW BUSINESS:**

- A. It was voted to approve the CIF (Church Information Form) for the position of Associate Pastor Next Generation. A copy of the CIF is attached to these minutes.

- B. The Bonhomme Presbyterian Women reported that they raised \$1,600 from their cookie sales in December. This money will be used for mission. It was voted to approve that Bonhomme Presbyterian Women conduct another cookie sale on December 2, 2007.
- C. It was voted to approve that the brochure on Pro-Life be placed outside the Contemporary service and outside the Community Room, on Sunday January 21, 2007, and that the Church Calendar contain mention of where the brochures are located.
- D. Bill Hemberger requested that Elders turn in nominations for Church officers.
- E. Important Dates to Remember:
  - 1. Congregational meeting at 7:00 pm on February 7, 2007 in the Great Hall
  - 2. Leadership Retreat on February 10, 2007 from 9:00 am to 3:00 pm in Fellowship Hall
  - 3. Session meeting on February 20, 2007
  - 4. Ash Wednesday on February 21, 2007

ADJOURNMENT:

The meeting was adjourned, on motion, at 11:00 p.m. and was closed with prayer, peace, and harmony prevailing.

Approved by Session: February 20, 2007

\_\_\_\_\_  
John P. Robb, Associate Clerk of Session

ATTACHMENTS: Church Information Form for Associate Pastor Next Generation

End of January 16, 2007 Minutes