

BONHOMME PRESBYTERIAN CHURCH
14820 Conway Rd., Chesterfield, Missouri
Stated Meeting of the Session
March 20, 2007

Moderator: Dr. Tom Pfizenmaier
Clerk of Session: Marion Mitchell

Place: Chapel
Time: 7:00 p.m.

Elders Present: June Davis, Dave Giffin, Bill Hemberger, Kurt Johnson, Dan Kraus, Mary Lewis, Laura Logsdon, John Steffen, and Jerry Wilson

Elders Excused: Elizabeth Belew, Cindy Brussee, Cindy Deffenbaugh, and Brad Fabbri

Elders Absent: None

Ministers Present: Dr. Barry Gaeddert, Dr. Gary Ferbet, and Dr. Tom Pfizenmaier

Ministers Excused: Rev. Art Woolverton

Staff and Others Present: Laura Staufenbiel

CALL TO ORDER:

The meeting called to order at 7:05 p.m., and the moderator opened the meeting with prayer. A quorum was declared (9 present + 4 excused + 0 absent = 13).

DEVOTIONAL TIME:

Tom read James 5: 14-15a. Tom said Jim Jones had come in with Mary to be prayed over by the elders as he battles his illness. The elders gathered around Jim and Mary, placing their hands on him as Tom anointed him with oil. Many felt the unity of the Holy Spirit.

STUDY REFLECTION

Rather than reflect on our study book, we reflected on the prayer for and the anointing of Jim with Mary beside him. Afterwards it was suggested that we should share having a meal together on a periodic but regular basis. Chapter 8, "What makes these leaders tick?", in *Surprising Insights from the Unchurched* by Thom Raines will be discussed next month.

SPECIAL REPORTS AND UPDATES

A. ARCHITECTURAL TASK FORCE

Bill Hemberger said they continue to meet every two weeks. The architect is on schedule. He is looking at where on the campus activities take place and what is the necessary square footage in each activity. He is still trying to work on the footprints on the plans. The church members of this task force are meeting this Thursday to assess status.

B. CAPITAL CAMPAIGN UPDATE

Tom Pfizenmaier said he has been on the phone with Joel Mikell. They are fine tuning the schedule. The campaign will run from early October through most of November. The conclusion will be the Sunday before Thanksgiving. There will be a meeting in May for leaders (elders and deacons) to go over the campaign.

C. SEARCH COMMITTEES UPDATE:

Gary Ferbet made the following reports:

- a. Dr. H. Wilkes O'Brien Jr. will be joining us July 1 in the position of Parish Associate for Congregational Care.
- b. Mary Oldfield has joined the Bonhomme Staff as the new Director of Children's Ministry.
- c. The Next Generation APNC is in the process of interviewing candidates.
- d. A search committee has been formed to fill the position of Lay Ministry Coordinator. They are meeting tomorrow to get organized.
- e. Brad Tubbesing will be leaving. Another Interim Director of Youth Ministries may have to be brought on board as a permanent Director may not be on board until the third quarter of 2007.

APPROVAL OF MINUTES:

It was voted to approve: the Minutes of the February 20, 2007 stated meeting of the Session, as amended.

CORRESPONDENCE:

A. BOOK OF ORDER PROCEDURAL ITEMS:

- a. It was voted to approve: That the following names be deleted from the rolls of the church, at the request of the member and a certificate of transfer be issued, per G-10.0302, b (1) and G-4.0404:

Name	Status	Membership #	Transfer To
Joel Timberlake	Inactive	7990	Southern Heights Presbyterian Church, Lincoln, Nebr.
Pat Timberlake	Inactive	7991	Southern Heights Presbyterian Church, Lincoln, Nebr.

- b. It was voted to approve: That the following name be transferred from the Active to the Inactive roll of the church, per G-10.0302a. (3) (b):

Name	Transfer To	Member #	Reason
Ethel Wareham	Inactive	4474	At Member's request

- c. It was voted to approve: That the following name be deleted from the rolls of the church, due to his death, per G-10.0302b. (8):

Name	Status	Member #	Date of Death
Charles Wiese	Active	5650	2-20-2007

- d. Worship - Communion was served to 442 persons in Traditional Worship on March 04, 2007 and to 600 persons in Contemporary Worship on March 18, 2007 at scheduled worship services; "O shut in" communion services were held during the period February 20, 2007 – March 20, 2007 per W-2.4012 and W-3.6102.

- e. It was voted to approve: That the following admission to baptism be approved, per W-2.3012 a. & b.:

Name	Birth Day	Parent Membership
Zachary Thomas Barrett, son of Barbara Barrett	6-13-2006	Mother is a member

- f. It was voted to approve the following baptisms be registered per W-2.3012 a. & b.:

Name	Date of Baptism
Caroline Nicole Birkel	3-11-2007
Zachary Thomas Barrett	3-11-2007
Ella Grace Lynch	3-11-2007

B. OTHER CORRESPONDENCE:

None.

ADMINISTRATION AND PERSONNEL COMMISSION:

- A. Jerry Wilson moved the Commission minutes, and it was approved as submitted. The minutes indicate that the concept of merit-based pay was introduced to members of staff. Presentations are planned to Deacons and in detail at a staff meeting. They approved the methodology for determining estimated market values for staff base salaries. Base salaries of each incumbent staff member will be measured against the Estimated Market Value to help ensure that base salaries are competitive. The minutes also include the Succession Plan for the Commission that they approved.
- B. Jerry Wilson was asked about the make-up of search committees and the scope of the candidates that they can consider. Jerry reminded Session of the Hiring Policy Outline for Bonhomme PC that was approved in October.

MINISTRY UPDATES: (Minutes from Deacon Ministries should be submitted to Cheryl Holland by the second Monday of each month. They are in the Session Stated Meeting packet for information.)

Budget & Finance:

The various financial statements for Bonhomme Church organizations for the period January 1 through February 28, 2007 were received by the Session and filed for audit. In summary:

CHURCH FINANCIAL STATEMENT AS OF FEBRUARY 28, 2007

DATE: March 13, 2007

OPERATING INCOME

- A. Actual monthly collections total \$168,714 compared to \$166,796 budgeted.
B. Year to date income is \$3,938 under budget.

OPERATING EXPENSES

- A. Actual monthly expenditures total \$173,562 compared to \$174,719 budgeted.
B. Year to date operating expenditures are \$11,731 under budget.

ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH FEBRUARY 28, 2007

Year to date total income	\$297,255
Year to date total expense	<u>\$342,203</u>
Surplus/Deficit year to date	(\$ 44,948)

BALANCE IN RESERVE FUND AS OF FEBRUARY 28, 2007

Balance as of 01/01/07	\$379,170
Year to date surplus/deficit	<u>(\$ 44,948)</u>
Reserve Fund 2-28-07	\$334,222

TOTAL CHURCH OPERATING FUNDS:

Checking Acct	\$226,385
M/M Account	\$162,445
Cert. of Deposit	\$250,460
Dedicated Invstmts.	\$214,614
Total Church Funds	<u>\$853,904</u>

OPERATING FUNDS ATTRIBUTED TO:

Operating Cash	\$120,243
Amt. Due Dedicated	\$399,439
Reserve Fund	\$334,222
Total	<u>\$853,904</u>

OTHER FUNDS NOT BUDGETED BY SESSION:

Nursery School	\$121,214
Kids Day Out	\$ 71,834
Old Stone Church	\$178,479
Total	<u>\$371,527</u>

OLD BUSINESS:

A. POLICY ISSUES FOR COMMUNITY AND WORLD SERVICE BUDGET

Bill Hemberger made the following motion: It was approved to remove from the table the motion he made last month: Adopt the Task Force Recommendations:

#1 – Declaration of Intent

- Session declares that in principle it agrees that it is desirable to increase the CWS percentage of total operating budget significantly beyond current levels.
- Session further declares its intent to strive to increase revenue and control expenditure in a prudent manner, which will assure meaningful progress every year consistent with that goal.
- If budget cutbacks are required, Session will strive to assure stable funding for critical ministries supported by CWS.

and #2 – Establish Budget Priorities

- Focus Bonhomme Presbyterian Church's 2007 planning process to determine:
 - What "next level" looks like in our ministries and programs to allow us to achieve our Vision Plan and Kingdom Goals.
 - Financial commitments that will be required during the next five years.
- Establish overall funding priorities for Bonhomme Presbyterian Church's ministries and programs.
- Determine when the CWS budget can become a priority, and set appropriate goals at that time.

and let CWS know of this action.

After some discussion and one failure to close debate, Bill accepted a friendly amendment of his motion:

Adopt an Amended Task Force Recommendation #1 – Declaration of Intent:

- Session declares that in principle it agrees that it is desirable to increase the funding of CWS and mission ministries significantly beyond current levels.
- Session further declares its intent to strive to increase revenue and control expenditure in a prudent manner, which will assure meaningful progress every year consistent with that goal.
- If budget cutbacks are required, Session will strive to assure stable funding for critical ministries supported by CWS and mission ministries.

It was voted to approve the amended motion.

B. REVISE THE SCOPE OF THE CONSTRUCTION OVERSIGHT TEAM that was approved by Session on 19 September 2006:

John Steffen made the following motion: It was approved to remove from the table the motion Brad Fabbri made last month:

The Construction Oversight Team will prepare requests for bid and select contractors to perform the tasks required to accomplish new construction, consistent with the Facility Concept Specification and the Master Plan. This team will closely coordinate their efforts with and include members of Buildings and Grounds. When capital maintenance requirements of the current facility significantly overlap in both space and timing with construction of the new facility, overall accountability for bid requests and

contractor selection shall be with the Construction Oversight Team. It is understood that a major priority for both The Construction Oversight Team and Buildings and Grounds is to ensure excellent stewardship of capital funds, and to ensure that capital maintenance is coordinated with new construction plans.

It was voted to approve the motion.

C. VISION, MISSION AND VALUES UPDATE

Kurt Johnson had distributed two power point handouts: 1) a draft revision dated March 9, 2007 of the handout distributed last month and 2) a side by side Comparison of Drafts – February 20 and March 9, 2007. Discussion indicated that we have agreement on everything (Mission Statement, Kingdom Goals, Linking the Mission Statement and the Kingdom Goals, Values Statement—Who We Are, Values Statement—Our Heritage, and Values Statement—What We Do) except the first page, which is the Vision Statement. It was a feeling that it should still incorporate our current Vision Statement. We are to focus on this statement for next month.

D. PRESBYTERY ORDINATION OF DR. DAMAYANTHI NILES:

Tom Pfizenmaier said that a majority of Session indicated in the email straw poll that we should engage with Dardenne PC in the Complaint against the Presbytery of Giddings-Lovejoy to the Synod concerning the Presbytery's actions regarding the ordination of Dr. Niles at the last Presbytery meeting in Washington, Mo. Tom distributed handouts from the Session of Dardenne PC: Complaint (two versions), Certification of Service of Complaint, Letter to the Stated Clerk of the Presbytery of Giddings-Lovejoy seeking a stay of enforcement in the ordination of Dr. Niles (two versions), and Letter to the Moderator of the Presbytery of Giddings-Lovejoy requesting the call of a special meeting of the Presbytery of Giddings-Lovejoy to consider rescinding the action of sustaining the examination for ordination of Dr. Niles. Kurt Johnson made the following motion: It was approved that Bonhomme PC support this complaint and that the Moderator is empowered to work out the detail of what actions are to be taken in accord with other churches, i.e. a joint complaint or a separate complaint.

NEW BUSINESS

A. Gary Ferbet made the following motion:

It was voted to approve Jane Kostelc as Clerk of Session for a two-year term from June 1, 2007 to May 31, 2009 and Lois Nelson and John Robb as Associate Clerks of Session for one-year terms from June 1, 2007 to May 31, 2008.

B. Gary Ferbet made the following motion:

It was voted to approve having communion served on the mission trip to Honduras March 25 – March 31, 2007.

C. Dan Kraus made the following motion:

It was voted to approve having Paul Reiter, Executive Presbyter, fill our pulpit one Sunday in June.

D. Bill Hemberger announced that the Nominations and Lay Leadership Ministry had requested from the other ministries their desired spiritual gifts in the to-be assigned deacons and elder liaisons.

E. Tom said that the incoming Parish Associate for Congregational Care, Dr. H. Wilkes O'Brien Jr., would be placed immediately in the pulpit in order that his presence can be put before the congregation.

F. Laura Logsdon said she would write a note to Jim Jones.

G. Bill Hemberger said that several important dates to remember had been left off the list at the bottom of the agenda page:

Congregational Meeting in two segments for the Election of Church officers – April 15
Ordination and Installation of Officers -- May 15 (This date is a correction from the one actually announced in the meeting.)

H. Barry Gaeddert said that another important date to remember had been left off the list at the bottom of the agenda page: Called Session Meeting for the Examination and Receiving for Membership of the Confirmation Class – April 17 at 6:00 p.m. with dinner.

ADJOURNMENT:

The meeting was adjourned, on motion, at 9:20 p.m. and was closed with prayer, peace and harmony prevailing.

Approved by Session: April 17, 2007

Marion Mitchell, Clerk of Session

End of March 20, 2007 Minutes