

BONHOMME PRESBYTERIAN CHURCH
Stated Meeting of the Session
February 20, 2007

Moderator: Dr. Tom Pfizenmaier
Clerk of Session: Marion Mitchell

Place: Chapel
Time: 7:00 p.m.

Elders Present: Elizabeth Belew, Cindy Brussee, June Davis, Cindy Deffenbaugh, Brad Fabbri, Dave Giffin, Bill Hemberger, Kurt Johnson, Dan Kraus, Mary Lewis, Laura Logsdon, John Steffen, and Jerry Wilson

Elders Excused: None

Elders Absent: None

Ministers Present: Dr. Barry Gaeddert, Dr. Gary Ferbet, Dr. Tom Pfizenmaier, and Rev. Art Woolverton

Staff and Others Present: Mary Oldfield and Laura Staufenbiel

CALL TO ORDER:

The meeting called to order at 7:03 p.m., and the moderator opened the meeting with prayer. A quorum was declared (13 present + 0 excused + 0 absent = 13).

DEVOTIONAL TIME:

Tom read I John 4: 7-12. We should know and rely on the love God has for us. We should not just know the encouragement of God but also to rely on the love of God.

STUDY REFLECTION

Chapters 5 through Chapter 7 in Surprising Insights from the Unchurched by Thom Raines were discussed. Tom asked what jumped out or what do we want to raise up in these chapters? Several questions or ideas that came up were: Why people stay? What it means to be in transformational worship. How to generate small groups, not cliques. Church leaders are not just the pastors but also the elders and deacons. Be more spiritual and focused in our quiet time. We are not about becoming a mega church, but honoring God, serving people, being obedient to God, and growing his kingdom.

SPECIAL REPORTS AND UPDATES

A. NURSERY SCHOOL REPORT

Carol Prosser distributed the group's report and the Statement of the Financial Relationship to Bonhomme and made some remarks. This is the 35th year of the school, and it is her 9th year as director. She takes seriously her job as a ministry. They pay a building usage fee of \$1,000 per month. In addition, they maintain the CE building lower level and the playground. Some items on her wish list are to increase enrollment 30% and to have a balanced budget. She indicated that teachers were paid at a fair rate several years ago, but they are probably not now.

B. ARCHITECTURAL TASK FORCE

Cindy Brussee said they have been meeting with a number of people. Buildings and Grounds has been invited to meet with them. They are also meeting with the architect every two weeks. The Construction Oversight Team is also meeting with them. The city has indicated parking and drainage concerns. A smaller group is working on a relationship with the parking garage next door to the east.

C. CAPITAL CAMPAIGN UPDATE

Tom Pfizenmaier said the team had their first meeting with RSI. Our consultant is Joel Weatherman, who has done over 100 campaigns and is probably their best. In this meeting he presented the big picture. Four couples make up the program leadership team: Jim and Carol Henry, Michael and Carolyn Kolman, Dan and Jennifer Wyman, and Ken and Shari McDonald. The program material is very thorough and very huge. Joel is very satisfied with the timetable.

D. VISION, MISSION AND VALUES UPDATE

Kurt Johnson distributed a draft power point presentation for us to think about and to discuss next month. This program was developed by Pastors Gary Ferbet and Tom Pfizenmaier, Deacons Anne Mount and Bob Buchanan and Elders Bill Hemberger and Kurt Johnson. It will refine and shape our current Vision Brochure to align vision, mission, goals and values. The process steps are preliminary session approval, deacons' input, college of elders' input, and final session approval. Elders who have comment now should email them to Kurt.

E. VOLUNTEER MINISTRY UPDATE

Gary Ferbet distributed a progress report, dated February 2007, and said a search committee is being set up to fill the position of Lay Ministry Coordinator.

F. SEARCH COMMITTEES UPDATE:

Gary Ferbet made the following reports:

- a. The Next Generation APNC was having some tie ups in getting the Church Information Form onto the PC(USA) website.
- b. The committee for the Director of Children's Ministry is still working.
- c. The committee for the Parish Associate has selected a candidate, and further information will be presented in the A&P report.

G. COMMISSIONER REPORT FROM PRESBYTERY MEETING:

The Presbytery of Giddings-Lovejoy met on February 10, 2007 at The Presbyterian Church in Washington, Mo. Attending from Bonhomme were Elder Commissioners June Davis, Bill Hemberger, Kurt Johnson, and Marion Mitchell and Elder Visitors John Davis and Sarah Mitchell per G-10.0102 p. (1). Kurt Johnson has distributed by email a report of three notable actions: Process for Addressing Churches Seeking Separation, Trial of Ordination of Damayanthi Niles, and Proposed Amendments to the Constitution of the PC(USA). Bill and Marion shared their observations of the trial of ordination. Tom said he was meeting with the Executive Presbyter and the Stated Clerk of the Presbytery toward the end of the month about the conduct in the meeting. Other actions in the meeting included the elevation of the United African Presbyterian ministry to the Fellowship status and two reports from the Joining Hands Action Team-from the Companionship Facilitator in Peru and from a participant on the 2007 Trip to Peru.

APPROVAL OF MINUTES:

It was voted to approve: the Minutes of the January 16, 2007 stated meeting of the Session, as amended.
the Minutes of the January 27, 2007 called meeting of the Session, as amended.
the Minutes of the February 7, 2007 Annual Meeting of the Congregation and the Corporation, as submitted.

CORRESPONDENCE:

A. BOOK OF ORDER PROCEDURAL ITEMS:

- a. The Presbytery Statistical Report: It was voted to approve the 2006 Statistical Report, as follows:

Membership:			
1.	Active Members as of 12/31/05		1569
2.	Gains for 2006:		
	a. Professions of Faith, Reaffirmation, Restoration for persons aged 17 and younger	34	
	b. Professions of Faith, Reaffirmation, Restoration for persons aged 18 and older	42	
	c. Certificate of transfer	26	
	d. Other gains	5	
	e. Total Gains		107
3.	Sub-Total (1 thru 2e)		1676
4.	Losses for 2006:		
	a. Certificate of transfer	14	
	b. Deaths	15	
	c. Other (including persons temporarily excluded or moved to inactive)	65	
	d. Total losses		94
5.	Total active membership 12/31/2006 (3 – 4d)		1582
6.	Female members (active, included in 5)	899	
7.	Inactive members (G-10.0302a (3) and G-10.0302b (7))		296
8.	Baptized Members (# of persons on baptized member's rolls, including children of active members.		1644
9.	Total Adherents (add 5 + 7 + 8)		3522
10.	Age distribution of Active Members		
	25 and under	244	
	Ages 26-45	358	
	Ages 46-55	248	
	Ages 56-65	279	
	65 and older	453	
11.	Average Attendance at Sunday Worship	910	

11b.	Affiliate Members		3	
12a.	Christian Education Enrollment by Age Group			
	Birth to 3	81		
	Age 4	29		
	Kindergarten	25		
	1 st Grade	41		
	2 nd Grade	35		
	3 rd Grade	37		
	4 th Grade	44		
	5 th Grade	39		
	6 th Grade	31		
	7 th Grade	41		
	8 th Grade	28		
	9 th Grade	39		
	10 th Grade	25		
	11 th Grade	30		
	12 th Grade	29		
	Young Adults	102		
	Ages 25 and up	471		
	Teacher and Church School Officers	97		
12b.	Total Christian Education Enrollment			1219
13.	2006 Baptisms			
	a. Children of believers and professions of faith by persons 17 and under		25	
	b. Adults		6	
14.	Active Officers			
	a. Elders			
	Men	7		
	Women	6		
	Total	13		
	b. Deacons			
	Men	20		
	Women	15		
	Total	35		
15.	Does the Session serve the Trustee's function in the Church		No	
16.	Persons with Disability			
	a. Hearing Impairment		42	
	b. Mobility Impairment		39	
	c. Sight Impairment		23	
	d. Other		12	
16.	Racial Ethnic Composition of the Church Congregation			
	Asian		4	
	Black		1	
	Hispanic			
	Native American			
	White		1577	
	All Other			
	Total		1582	
	Session			
	Asian			
	Black			
	Hispanic			
	Native American			
	White	13		
	All Other			
	Total	13		

	Deacons		
	Asian		
	Black		
	Hispanic		
	Native American		
	White	35	
	All Other		
	Total	35	
17.	Potential Giving Units		866
18.	Total Budgeted Income (dollars)	1,897,000	
19.	Total Budgeted Expense (dollars)	1,897,000	
	Receipts:		
20.	Contributions (Pledges, current and delinquent, loose offerings, special offerings, received by all organizations of the church, from 1/1/06 through 12/31/06 – in dollars)	1,924,485	
21.	Capital and Building Funds Received	0	
22.	Investment and Endowment Income (dollars)	23,439	
23.	Bequests received from 1/1 thru 12/31	0	
24.	Other Income (such as rents or reimbursements from other organizations of the Church, in dollars)	27,100	
25.	Subsidy or Aid (from other churches, Presbytery, Synod or General Assembly, in dollars)	0	
	Expenditures:		
26.	Local Program (The total of all monies, from all sources, expended for current operations of the congregation, in dollars)	42,100	
27.	Local Mission (Total of all monies expended for local mission, for projects approved by the Session and to local ecumenical bodies, in dollars)	106,068	
28.	Capital Expenditures (All expenditures for real property, improved and unimproved, the construction of new buildings, extraordinary repairs or renovations, and for equipment with a life greater than 3 years, in \$'s)	0	
29.	Investment Expenditures (All money invested during the year, and still invested as of 12/31/06, in dollars)	0	
30.	Per Capita Apportionment (in dollars)	32,823	
31.	Validated Mission PC (USA) (All monies given to Synod, Presbytery, and General Assembly Agencies, including General Assembly special offerings, in dollars)	29,520	
32.	General Assembly Theological Education Fund (in dollars)	0	
33.	Other Mission (All monies expended for mission not included above, in dollars)	8,999.50	

- b. It was voted to approve: That the following names be deleted from the rolls of the church, due to his/her death, per G-10.0302b. (8):

Name	Status	Member #	Date of Death
Bob Schatz	Active	0218	1-15-2007
Maxine Miles	Active	2488	2-1-2007
Doug Rapp	Active	6271	2-11-2007

- c. It was voted to approve: that the following person be received into Bonhomme Church and placed on its Active Members' Roll:

By letter of transfer: (church, town, state)
 Cynthia Miller (in absentia) Ladue Chapel Presbyterian Church St. Louis, MO

- d. Worship - Communion was served to 359 in Traditional Services on February 04, 2007 at scheduled worship services; "O shut in" communion services were held during the period January 16, 2007 – February 20, 2007 per W-2.4012 and W-3.6102.

- e. It was voted to approve: That the following admissions to baptism be approved, per W-2.3012 a. & b.:

Name	Birth Day	Parent Membership
Caroline Nicole Birkel, daughter of Courtney & Michael Birkel	8-25-2006	Mother is a member
Ella Grace Lynch, daughter of Beth & Rob Lynch	11-3-2006	Both parents are members

- f. Session and Deacons met in a Leadership Retreat at Bonhomme on February 10, 2007 as per G-6.0405.

- g. The report of the Deacons' Meeting on February 6, 2007 was distributed as per G-6.0405.

B. OTHER CORRESPONDENCE:

- a. A letter dated December 17, 2006 from Ed Goedeke was received and read. As indicated in the minutes of January 2007, Tom Pfizenmaier reported that he had responded to the letter. The clerk was asked to let Ed know of the Session's thanks for his expression of concerns.
- b. A letter dated February 13, 2006 from Jim Ross was received and read. The clerk was asked to let Jim know that the Session is paying attention to his concerns and his report, that it is not our intention to rebuff his recommendations, that Stefan Bledig has agreed to continue his monitoring process, that Jerry Wilson is coordinating a task force collecting metrics, and that Budget and Finance Ministry is aware of giving patterns and that some persons make quarterly gifts or a one time annual gift. We again thank him for his love and affection for Bonhomme and for his expression of concerns in his thorough and well-done report.

ADMINISTRATION AND PERSONNEL COMMISSION:

- A. Jerry Wilson moved the Commission minutes report, and it was approved as submitted. The minutes indicate that staff base salaries were increased for 2007. Presentations are planned for Session to explain the merit-based approach for future base salary adjustments. Bill Hemberger made the following motion: It was voted to approve that future (2008 and beyond) staff salary adjustments be merit based.
- B. Jerry Wilson said the Commission had extended an offer of employment to Dr. H. Wilkes O'Brien Jr. to be the Parish Associate for Congregational Care. Jerry told of his background in Columbia, Missouri for eighteen years. He will be part time for 25-29 hours per week at \$25 per hour. He will also receive expense reimbursements for automobile and cell phone use. He will principally engage the older adults in hospital visitation and the Wednesday afternoon class and maybe a Sunday class. He will be available to preach if needed. Jerry made the following motion: It was voted to approve endorsement of extending the offer to Dr. H. Wilkes O'Brien Jr. to be the Parish Associate with the approval by the Senior Pastor.
- C. Jerry Wilson said the Presbytery of Giddings-Lovejoy had asked for our input on the progress of Dr. Gary Ferbet to enter a called position in October, two years after coming to Bonhomme as a Designated Associate Pastor. Jerry indicated that a meeting of Frank Willis, Dave Giffin, Susan Niesen, and the Presbytery Committee On Ministry met last summer and did a review affirming progress. Jerry made the following motion: It was voted to approve that Session has the intention to call a congregational meeting to call Dr. Gary Ferbet as an Associate Pastor.

MINISTRY UPDATES: (Minutes from Deacon Ministries should be submitted to Cheryl Holland by the second Monday of each month. They are in the Session Stated Meeting packet for information.)

Budget & Finance:

The various financial statements for Bonhomme Church organizations for the period January 1 through January 31, 2007 were received by the Session and filed for audit. In summary:

CHURCH FINANCIAL STATEMENT AS OF JANUARY 31, 2007

DATE: February 15, 2007

OPERATING INCOME

- A. Actual monthly collections total \$128,541 compared to \$134,396 budgeted.
- B. Year to date income is \$5,855 under budget.

OPERATING EXPENSES

- A. Actual monthly expenditures total \$168,641 compared to \$179,215 budgeted.
- B. Year to date operating expenditures are \$10,574 under budget.

ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH JANUARY 31, 2007

Year to date total income	\$128,541
Year to date total expense	<u>\$168,641</u>
Surplus/Deficit year to date	(\$ 40,100)

BALANCE IN RESERVE FUND AS OF JANUARY 31, 2007

Balance as of 01/01/07	\$379,170
Year to date surplus/deficit	<u>(\$ 40,100)</u>
Reserve Fund 1-31-07	\$339,070

TOTAL CHURCH OPERATING FUNDS:
Checking Acct \$200,759

OPERATING FUNDS ATTRIBUTED TO:
Operating Cash \$129,984

M/M Account	\$162,445	Amt. Due Dedicated	\$357,994
Cert. of Deposit	\$249,230	Reserve Fund	\$339,070
Dedicated Invstmts.	\$214,614	Total	\$827,048
Total Church Funds	\$827,048		

OTHER FUNDS NOT BUDGETED BY SESSION:

Nursery School	\$121,214
Kids Day Out	\$ 71,834
Old Stone Church	\$179,428
Total	\$372,476

OLD BUSINESS:

POLICY ISSUES FOR COMMUNITY AND WORLD SERVICE BUDGET

Kurt Johnson distributed a handout showing the analysis of the CWS budget presented in January and the CWS Policy Task Force membership and their situation assessment, budget perspective, and recommendations. At the end of a discussion, Bill Hemberger made the following motion: Adopt the Task Force Recommendations #1 – Declaration of Intent

- Session declares that in principle it agrees that it is desirable to increase the CWS percentage of total operating budget significantly beyond current levels.
- Session further declares its intent to strive to increase revenue and control expenditure in a prudent manner, which will assure meaningful progress every year consistent with that goal.
- If budget cutbacks are required, Session will strive to assure stable funding for critical ministries supported by CWS.

and #2 – Establish Budget Priorities

- Focus Bonhomme Presbyterian Church's 2007 planning process to determine:
 - What "next level" looks like in our ministries and programs to allow us to achieve our Vision Plan and Kingdom Goals.
 - Financial commitments that will be required during the next five years.
- Establish overall funding priorities for Bonhomme Presbyterian Church's ministries and programs.
- Determine when the CWS budget can become a priority, and set appropriate goals at that time.

and let CWS know of this action.

Brad Fabbri made the following motion: It was voted to table the motion.

NEW BUSINESS

Brad Fabbri made the following motion: Revise the scope of the Construction Oversight Team that was approved by Session on 19 September 2006:

The Construction Oversight Team will prepare requests for bid and select contractors to perform the tasks required to accomplish new construction, consistent with the Facility Concept Specification and the Master Plan. This team will closely coordinate their efforts with and include members of Buildings and Grounds. When capital maintenance requirements of the current facility significantly overlap in both space and timing with construction of the new facility, overall accountability for bid requests and contractor selection shall be with the Construction Oversight Team. It is understood that a major priority for both The Construction Oversight Team & Buildings and Grounds is to ensure excellent stewardship of capital funds, and to ensure that capital maintenance is coordinated with new construction plans.

Brad Fabbri made the following motion: It was voted to table the motion.

ADJOURNMENT:

The meeting was adjourned, on motion, at 9:50 p.m. and was closed with prayer, peace and harmony prevailing.

Approved by Session: March 20, 2007

Marion Mitchell, Clerk of Session

End of February 20, 2007 Minutes