

BONHOMME PRESBYTERIAN CHURCH  
14820 Conway Rd., Chesterfield, Missouri  
Stated Meeting of the Session  
January 22, 2008

Moderator: Dr. Tom Pfizenmaier  
Clerk of Session: Jane Kostelc

Place: Chapel  
Time: 7:00 p.m.

Elders Present: Cindy Deffenbaugh, Paris Disper, Brad Fabbri, Dave Giffin, Terry Grogan, Bill Hemberger, Mary Lewis, Laura Lucas, John Vann, and Jerry Wilson

Elders Excused: Cindy Brussee, Kurt Johnson

Elders Absent:

Ministers Present: Rev. Kyle Erickson, Dr. Gary Ferbet, and Dr. Tom Pfizenmaier

Ministers Excused:

Staff and Others Present: Mike Dunphy, John Hall, Anne Mount, Howard Sheppard, Laura Stauffenbiel, and Shirley Wadleighly

CALL TO ORDER:

The meeting called to order at 7:00 p.m., and the moderator opened the meeting with prayer. A quorum was declared.

DEVOTIONAL TIME:

Tom shared reflections on Psalm 14.

SPECIAL REPORTS AND UPDATES

A. ASSOCIATE PASTOR NOMINATING COMMITTEE (APNC)

1. John Hall, chair of the APNC, presented the Church Information Form (CIF) for approval.
2. **Motion.** Jerry Wilson moved to approve of the CIF. Motion was approved.
3. The CIF will be posted on the denomination's Church Leadership Connection web site to begin the process of receiving information forms from prospective candidates for the position.

B. SESSION EFFECTIVENESS TASK FORCE

1. Dave Giffin, Bill Hemberger, and John Vann presented a report addressing Session attendance, Session dynamics, and Session administration.
2. **Motion.** Dave Giffin brought the following motion from the Session Effectiveness Task Force. In order to clarify Elder responsibilities, improve Session processes and increase Session effectiveness; we move for approval of the Session Effectiveness Guidelines effective February 1, 2008. Motion was approved; 8 in favor, 3 opposed and 1 abstention .

C. ARCHITECTURAL OVERSIGHT COMMITTEE

1. Updates from the committee have begun to appear in the *Pioneer Press*.
2. The committee has requested requests for proposal from four companies to provide an owner's agent project manager.

APPROVAL OF MINUTES:

**Motion.** The minutes of the December 18, 2008 Session meeting were approved as amended.

CORRESPONDENCE:

A. BOOK OF ORDER PROCEDURAL ITEMS:

1. **Motion.** It was voted to approve that the following names be transferred from/to the Active and the Inactive rolls of the church, per G-10.0302a. (3):

| Name            | Transfer To | Member # | Reason              |
|-----------------|-------------|----------|---------------------|
| Steve Boriss    | Inactive    | 5658     | At member's request |
| Carol Boriss    | Inactive    | 5657     | At member's request |
| Jennifer Boriss | Inactive    | 7378     | At member's request |
| Julie Boriss    | Inactive    | 7597     | At member's request |

2. **Motion.** It was voted to approve that the following names be deleted from the rolls of the church, due to his/her death, per G-10.0302b. (8):

| Name            | Status | Date of Death | Register Number |
|-----------------|--------|---------------|-----------------|
| Don E. Klingler | Active | 12/19/2007    | 2216            |

#### B. MISSION & COMMITTEE REPORTS

Worship-

Communion was served to 362 in Traditional Services and; "0 shut in" communion services were held during the period December 18, 2007 – January 22, 2008 per W-2, 4012 and W-3, 6102.

C. **Motion.** It was voted to approve that the following baptisms be registered, per W-2.3012 a. & b.:

| Name                     | Date of Baptism   |
|--------------------------|-------------------|
| Lauren Victoria Shuert   | December 30, 2007 |
| Emily Elizabeth Peterson | December 30, 2007 |
| Brandon Samuel Barrett   | December 30, 2007 |

D. OTHER CORRESPONDENCE: None

#### BUDGET STATUS

To be covered in New Business

#### VITAL SIGNS

No report

#### ADMINISTRATION AND PERSONNEL COMMISSION:

A. **Motion:** Jerry Wilson moved the acceptance of the Minutes of the Administration and Personnel Commission as presented. Motion was approved.

MINISTRY UPDATES: (Minutes from Deacon Ministries should be submitted to Cheryl Holland by the second Monday of each month. They are in the Session Stated Meeting packet for information.)

#### A. BUDGET AND FINANCE REPORT

##### CHURCH FINANCIAL STATEMENT AS OF December 31, 2007

DATE: January 17, 2008

##### OPERATING INCOME

A. Actual monthly collections total \$283,407 compared to \$272,631 budgeted.

B. Year to date income is \$2,124 under budget.

##### OPERATING EXPENSES

A. Actual monthly expenditures total \$182,914 compared to \$186,576 budgeted.

B. Year to date operating expenditures are \$110,483 under budget.

##### ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH DECEMBER 31, 2007

|                              |             |
|------------------------------|-------------|
| Year to date total income    | \$2,077,876 |
| Year to date total expense   | \$1,969,517 |
| Surplus/Deficit year to date | \$ 108,359  |

BALANCE IN RESERVE FUND AS OF APRIL 30, 2007

|                              |                  |
|------------------------------|------------------|
| Balance as of 01/01/07       | \$286,167        |
| Year to date surplus/deficit | <u>\$108,359</u> |
| Reserve Fund 04-30-07        | \$394,526        |

TOTAL CHURCH OPERATING FUNDS:

|                     |                   |
|---------------------|-------------------|
| Checking Acct       | \$ 403,909        |
| M/M Account         | \$ 296,451        |
| Cert. of Deposit    | \$ 86,591         |
| Dedicated Invstmts. | \$ 178,683        |
| Total Church Funds  | <u>\$ 965,589</u> |

OPERATING FUNDS ATTRIBUTED TO:

|                    |                    |
|--------------------|--------------------|
| Operating Cash     | \$ 168,831         |
| Amt. Due Dedicated | \$ 402,232         |
| Capital Campaign   | \$1,523,033        |
| Reserve Fund       | \$ 394,526         |
| Total              | <u>\$2,488,622</u> |

|                  |             |
|------------------|-------------|
| Capital Campaign | \$1,523,033 |
| Total Operations | \$2,488,622 |

OTHER FUNDS NOT BUDGETED BY SESSION:

|                  |                   |
|------------------|-------------------|
| Nursery School   | \$ 124,537        |
| Kids Day Out     | \$ 66,624         |
| Old Stone Church | \$ 179,738        |
| Total            | <u>\$ 370,899</u> |

OLD BUSINESS:

A. COUNSELING CENTER TASK FORCE

Mary Lewis presented a summary of the first meeting of the Counseling Center Task Force. The task force is charged with coming up with a needs assessment regarding counseling needs of the congregation.

NEW BUSINESS

A. 2008 OPERATING BUDGET

1. Deacons Anne Mount, Shirley Wadleigh, and Mike Dunphy presented the 2008 Operating budget crafted by the Budget and Finance Ministry.
2. Due to recently received stewardship information, there were budget items to revise.
3. **Motion.** Jerry Wilson moved that elders go back to the ministries they represent with feedback from the Session and revise ministry budgets.
4. The motion was amended to approve salary merit increases not to exceed \$29,000. This action will make it possible for the congregation to vote on 2008 salaries for ministerial staff at the congregational meeting February 13, 2008.
5. Motion was approved.
6. The approval of the remainder of the 2008 Operating Budget will be brought forward to the February Session meeting, pending revised budgets from the ministries.
7. The moderator dismissed the deacons from the Budget and Finance Ministry with thanks.

B. SUPER BOWL OF SHARING FUNDRAISER

**Motion.** Kyle Erickson moved the Session approve a collection of canned goods and monetary donations on Super Bowl Sunday by the Confirmation Class. Motion was approved.

C. FUNDS FOR RAMP FOR CE BUILDING

**Motion.** Brad Fabbri moved that \$21,000, approved for the construction of a ramp for the infant/toddler room, be taken from the 2007 budget surplus and moved into a dedicated account. Motion was approved

D. BONHOMME PRESBYTERIAN WOMEN COOKIE WALK FUNDRAISER

**Motion.** Laura Lucas moved a request from Bonhomme Presbyterian Women for approval of a cookie walk fundraiser on December 7, 2008. Motion was approved.

E. MISSION SUNDAY PLANNING

1. Gary Ferbet reported on planning for Mission Sunday, March 2, 2008. Dr. Harold Kurtz an expert in global missions from the Presbyterian Frontier Fellowship will speak during worship services and in the afternoon. Workshops, a light lunch, and commissioning of Bonhomme mission teams will be offered in the afternoon.
2. Gary stated that worship services on Mission Sunday will be consolidated to two services, as per Session action on January 8, 2008. Traditional service will be held at 8:30 a.m. and contemporary service will be held at 11:00 a.m. so that Dr. Kurtz can preach at both services.

#### F. CHURCH NOMINATING COMMITTEE

Bill Hemberger reminded elders to nominate officers for the coming year. The deadline for nominations is January 27, 2008.

#### G. PREPARATIONS FOR CONSTRUCTION

Laura Stauffenbiel reported that she had begun meeting with groups outside the church who use church facilities to inform them of the unavailability of spaces due to construction in the coming year. The intent is to give groups enough time to make other plans.

#### ADJOURNMENT:

The meeting was adjourned at 10:30 p.m., on motion, and was closed with prayer, peace and harmony prevailing.

Approved by Session: \_\_\_\_\_  
Rev. Tom Pfizenmaier, Moderator

\_\_\_\_\_  
Jane Kostelc, Clerk

End Minutes