

BONHOMME PRESBYTERIAN CHURCH
14820 Conway Rd., Chesterfield, Missouri
Stated Meeting of the Session
October 23, 2007

Moderator: Dr. Tom Pfizenmaier
Clerk of Session: Jane Kostelc

Place: Chapel
Time: 7:00 p.m.

Elders Present: Cindy Brussee, Cindy Deffenbaugh, Dave Giffin, Bill Hemberger, Kurt Johnson, Mary Lewis, John Vann,

Elders Excused: Paris Disper, Brad Fabbri, Terry Grogan, Laura Lucas, Jerry Wilson

Elders Absent:

Ministers Present: Rev. Kyle Erickson, Dr. Gary Ferbet, Dr. Tom Pfizenmaier, and

Ministers Excused: None

Staff and Others Present: Laura Staufenbiel, Mike Dunfee

CALL TO ORDER:

The meeting called to order at 7:04 p.m., and the moderator opened the meeting with prayer. A quorum was declared.

DEVOTIONAL TIME:

Tom spoke from 2 Timothy and introduced us to Onesiphorus, a man who Paul said often refreshed him and sought him out when he was in prison in Rome. Tom told us he hoped each of us had someone who refreshed us, and that we would bring refreshment to others.

SPECIAL REPORTS AND UPDATES

A. AUTHORIZATIONS AND EXPENSE POLICY

Mike Dunfee presented the Authorizations and Expense Policy crafted by the Budget and Finance Ministry. The Policy is intended to provide consistency from year to year, set guidelines and procedures for expenses across Ministries, and provide an approval policy for expenditures. His purpose in coming to the Session was to answer questions and receive feedback. After discussion, it was decided that Mike would return to the committee with the Session's comments and the amended Policy would be presented at the next Session meeting for approval.

B. CAPITAL CAMPAIGN UPDATE

Tom Pfizenmaier reported that Joel Mikell was with the leadership team for Together or Tomorrow last week and assessed that the campaign was on track. The committee with Joel reviewed the major donor list and gifts and prepared for the advance commitment gatherings. Commitment Sunday is November 4 and Celebration Sunday is Nov. 18, when the results of the campaign will be announced.

C. REVIEW OF MINISTRY GOALS AND OBJECTIVES FOR 2008

The Session reviewed reports of the Evangelism and Membership, Nominations and Lay Leadership, and Parish Life Ministries.

APPROVAL OF MINUTES:

It was voted to approve:

A. The minutes of the September 21, 2007 Session meeting as amended.

B. The minutes of the September 30, 2007 called Meeting of the Congregation as written.

CORRESPONDENCE:

A. ROUTINE LETTERS OF TRANSFERS AND DELETIONS:

It was voted to approve: That the following name(s) be deleted from the rolls of the church, at the request of the member and a certificate of transfer be issued, per G-10.0302, b (1) and G-4.0404:

Name	Status	Membership #	Transfer To
John Clayton Batteiger	Active	5189	Grace Presbyterian Church, Temecula, CA
Margaret Marie Batteiger	Active	5188	Grace Presbyterian Church, Temecula, CA

B. It was voted to approve: That the following names be transferred from/to the Active and the Inactive rolls of the church, per G-10.0302a. (3) (b):

Name	Transfer To	Member #	Reason
Robert Lynch	Inactive	5944	At Member's request

C. It was voted to approve: That the following names be deleted from the rolls of the church, due to his/her death, per G-10.0302b. (8):

Name	Status	Date of Death	Register Number
Harry Jung	Active	8/15/2007	7763
Gladys Pittenger	Active	9/19/2007	0179
James Ross	Active	9/20/2007	4328

D. MISSION & COMMITTEE REPORTS

Worship-

Communion was served to 350 in Traditional Services and; "O shut in" communion services were held during the period September 18, 2007 – October 23, 2007 per W-2, 4012 and W-3, 6102.

It was voted to approve: That the following baptisms be approved, per W-2.3012 a. & b.:

Name	Birth Date	Parent Membership
Elijah May Mesina, child of Rachel and Ricky Mesina	8/30/2007	Mother is a member

It was voted to approve that the following marriage(s) be registered, per G-10.0302c(2):

Name	Wedding Date	Officiated By
Christopher Rhodes & Amy MacDoniels	September 29 th , 2007	Tom Pfizenmaier
Stephen Matthews & Julie Matthews	October 8 th , 2007	Gary Ferbet

E. OTHER CORRESPONDENCE:

None

F. ANNOUNCEMENTS

1. The clerk circulated a schedule of presbytery meetings for the coming year. Tom reminded Elders of their ordination commitment to participate in the governing bodies of the denomination. There has been an expectation that each Elder will attend at least one presbytery meeting per year. The clerk will email the schedule to the Session.

2. Jerry Wilson, Kyle Erickson and Tom Pfizenmaier attended the called presbytery meeting on October 4, 2007. The purpose of the meeting was to review and adopt the Report on Ordination Standards and Examination Practices. The Session requested the clerk to email a copy of the accepted report for their review.

ADMINISTRATION AND PERSONNEL COMMISSION:

A. John Vann presented the report from the A and P Commission. **The report was approved.**

MINISTRY UPDATES: (Minutes from Deacon Ministries should be submitted to Cheryl Holland by the second Monday of each month. They are in the Session Stated Meeting packet for information.)

Budget & Finance:

CHURCH FINANCIAL STATEMENT AS OF September 20, 2007

DATE: October 15, 2007

OPERATING INCOME

- A. Actual monthly collections total \$150,589 compared to \$186,482 budgeted.
- B. Year to date income is \$75,552 under budget.

OPERATING EXPENSES

- A. Actual monthly expenditures total \$150,589 compared to \$186,482 budgeted.
- B. Year to date operating expenditures are \$93,618 under budget.

ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH SEPT. 30, 2007

Year to date total income	\$1,402,574
Year to date total expense	<u>\$1,436,828</u>
Surplus/Deficit year to date	\$ (34,254)

BALANCE IN RESERVE FUND AS OF APRIL 30, 2007

Balance as of 01/01/07	\$379,170
Year to date surplus/deficit	<u>\$ (34,254)</u>
Reserve Fund 04-30-07	\$344,916

TOTAL CHURCH OPERATING FUNDS:

Checking Acct	\$ 43,570
M/M Account	\$292,961
Cert. of Deposit	\$118,591
Dedicated Invstmts.	<u>\$185,726</u>
Total Church Funds	<u>\$640,848</u>

OPERATING FUNDS ATTRIBUTED TO:

Operating Cash	\$ 52,298
Amt. Due Dedicated	\$243,634
Reserve Fund	<u>\$344,916</u>
Total	<u>\$640,848</u>

OTHER FUNDS NOT BUDGETED BY SESSION:

Nursery School	\$100,092
Kids Day Out	\$ 69,977
Old Stone Church	<u>\$187,134</u>
Total	<u>\$357,203</u>

OLD BUSINESS:

A. CHURCH VITAL SIGNS

Kurt Johnson proposed that metrics describing the current life of the church be included in Session agendas going forward. These would include items such as worship attendance as well as financial data. The Session discussed how often to review vital signs in order to assess trends in indicators. Tom suggested that vital signs be placed under business items. Kurt Johnson volunteered to develop the reporting process, design work sheets, and report the vital signs for the remainder of his term on the Session, ending June 2008. Tom suggested that the process be implemented at the January Session meeting.

NEW BUSINESS

A. Moved to accept. Dave Giiffin moved the Session approve the collection of the 2008 Joy Offering and the 2007 Buy a Bird Thanksgiving mission benefiting the Isaiah 58 Ministry. The motion was approved.

B. Moved to accept. Cindy Deffenbaugh moved the Session approve two fund raisers for the Youth Choir, a Trivia Night and the Annual Dinner and Variety Show. The motion was approved.

C. **Moved to accept.** Kyle Erickson moved the Session approve a bake sale fundraiser to be held by the Confirmation Class to benefit the Together for Tomorrow capital campaign. The motion was approved.

ADJOURNMENT:

The meeting was adjourned, on motion, at 9:30 p.m. and was closed with prayer, peace and harmony prevailing.

Approved by Session _____

_____ Dr. Tom Pfizenmaier, Moderator

Jane Kostelc, Clerk