

BONHOMME PRESBYTERIAN CHURCH  
14820 Conway Rd., Chesterfield, Missouri  
Stated Meeting of the Session  
September 21, 2007

Moderator: Dr. Tom Pfizenmaier  
Clerk of Session: Jane Kostelc

Place: Chapel  
Time: 7:00 p.m.

Elders Present: Cindy Brussee, Cindy Deffenbaugh, Paris Disper, Dave Giffin, Terry Grogan, Bill Hemberger, Kurt Johnson, Mary Lewis, Laura Lucas, John Vann, and Jerry Wilson

Elders Excused: Brad Fabbri

Elders Absent: None

Ministers Present: Rev. Kyle Erickson, Dr. Gary Ferbet, Dr. Tom Pfizenmaier

Ministers Excused: None

Staff and Others Present: Anne Morrison, Laura Staufenbiel

CALL TO ORDER:

The meeting called to order at 7:00 p.m., and the moderator opened the meeting with prayer. A quorum was declared.

DEVOTIONAL TIME: Tom led the Session in a devotional based on Psalm 24. He reminded us that we are here, and privileged, to watch the King of Glory enter into the lives of people.

SPECIAL REPORTS AND UPDATES

A. CAPITAL CAMPAIGN UPDATE

Tom Pfizenmaier reported that the campaign was ramping up this month with the first major donor event attended by 80 people. Tom laid out the plans for other events including Roll Out Sunday on October 14 for the congregation and advanced commitment meetings in mid-October. The campaign and yearly stewardship drive will culminate with Commitment Sunday on November 4<sup>th</sup>. The prayer support program has been vital and teams for various tasks are excited. The Session viewed the DVD which will be provided to congregation members and Tom reviewed the presentation he gave to the major gifts gathering.

B. ARCHITECTURAL OVERSIGHT COMMITTEE

Cindy Brussee reported that the architectural model of the entire Facilities Master Plan would be completed prior to kick-off Sunday on October 14<sup>th</sup>.

C. REVIEW OF MINISTRY GOALS AND OBJECTIVES FOR 2008

The Session reviewed reports of the Communication, Building and Grounds, and Budget and Finance ministries.

APPROVAL OF MINUTES:

**It was voted to approve:**

1. Minutes of the August 21, 2007 stated meeting of the Session as amended.

BOOK OF ORDER PROCEDURAL ITEMS:

- A. It was voted to approve: That the following name(s) be deleted from the rolls of the church, at the request of the member and a certificate of transfer be issued, per G-10.0302, b (1) and G-4.0404:

Name	Status	Membership #	Transfer To
Tom Bogar	Inactive	4482	Central Presbyterian Church, Clayton, MO 63105

B. It was voted to approve: That the following names be transferred from/to the Active and the Inactive rolls of the church, per G-10.0302a. (3) (b):

Name	Transfer To	Member #	Reason
John Currie	Inactive	8032	At Member's request
Deb Currie	Inactive	8033	At Member's request
Amy Currie	Inactive	8074	At Member's request
John R. Currie	Inactive	8034	At Member's request
Kirk Hedeman	Inactive	2281	At Member's request
Julie Matthey	Inactive	2188	At Member's request

#### MISSION & COMMITTEE REPORTS

Worship-

Communion was served to 315 in Traditional Services and; "0 shut in" communion services were held during the period August 21, 2007 – September 18, 2007 per W-2, 4012 and W-3, 6102.

It was voted to approve: That the following baptisms be registered, per W-2.3012 a. & b.:

Name	Date of Baptism
Charles Ahrens Evers	September 9, 2007

It was voted to approve that the following marriage(s) be registered, per G-10.0302c(2):

Name	Wedding Date	Officiated By
Patrick Penning & Courtney Heffernan	September 2 <sup>nd</sup> , 2007	Kyle Erickson
Crest Oelke & Susanna Angell	September 8 <sup>th</sup> , 2007	Tom Pfizenmaier

#### B. OTHER CORRESPONDENCE:

None

#### ADMINISTRATION AND PERSONNEL COMMISSION:

A. Jerry Wilson reported that Bonhomme has been negotiating with the presbytery to allow Rev. Wilkie O'Brien to continue to hold the designation of Parish Associate while increasing his hours of service. An agreement has been reached to do so. Wilkie will be employed full time until the Associate Minister for Outreach position has been filled.

B. **Moved to accept:** Jerry Wilson moved the acceptance of the Minutes of the Administration and Personnel Commission as presented. Motion passed.

MINISTRY UPDATES: (Minutes from Deacon Ministries should be submitted to Cheryl Holland by the second Monday of each month. They are in the Session Stated Meeting packet for information.)

Budget & Finance:

#### CHURCH FINANCIAL STATEMENT AS OF August 31, 2007

DATE: September 11, 2007

#### OPERATING INCOME

A. Actual monthly collections total \$127,057 compared to \$140,122 budgeted.

B. Year to date income is \$39,928 under budget.

#### OPERATING EXPENSES

A. Actual monthly expenditures total \$173,706 compared to \$191,016 budgeted.

B. Year to date operating expenditures are \$72,490 under budget.

ACTUAL INCOME VERSUS ACTUAL EXPENSE THROUGH JULY 31, 2007

Year to date total income	\$1,125,715
Year to date total expense	<u>\$1,291,614</u>
Surplus/Deficit year to date	\$ (39,271)

BALANCE IN RESERVE FUND AS OF APRIL 30, 2007

Balance as of 01/01/07	\$379,170
Year to date surplus/deficit	<u>\$ (39,899)</u>
Reserve Fund 04-30-07	\$339,271

TOTAL CHURCH OPERATING FUNDS:

Checking Acct	\$ 33,850
M/M Account	\$326,721
Cert. of Deposit	\$118,591
Dedicated Invstmts.	\$192,165
Total Church Funds	<u>\$671,327</u>

OPERATING FUNDS ATTRIBUTED TO:

Operating Cash	\$ 62,005
Amt. Due Dedicated	\$270,051
Reserve Fund	\$339,271
Total	<u>\$671,327</u>

OTHER FUNDS NOT BUDGETED BY SESSION:

Nursery School	\$115,724
Kids Day Out	\$ 74,462
Old Stone Church	\$182,863
Total	<u>\$373,049</u>

The Treasurer's report of August Operating Results and Updated Analysis of 2007 Operating Pledges was attached to the minutes.

OLD BUSINESS:

A. Letter from Charles Nance

The Session discussed at length a letter received from Charles Nance regarding procedures for terminating employment of church staff. Gary and Tom will draft a letter informing Charles of the Session's discussion.

NEW BUSINESS

A. The Rev. Gary Myers Retirement

Dardenne Presbyterian Church informs the Session of the retirement of the Rev. Gary Meyers. Gary also served as Associate Pastor at Bonhomme. A celebration of Gary's ministry will be held on October 27, 2007. Laura Staufenbiel reported that a print of the church had been sent. Cindy Deffenbaugh and the clerk were requested to prepare a resolution to be presented to Gary.

B. Pastor Installation Service

**Motion.** Gary Ferbet moved and it was seconded to invite the Rev. Gary Myers to preach at Dr. Ferbet's service of installation on November 4, 2007. Motion was approved.

C. Ministry Organization

Tom and Gary presented a plan for organization of church Ministries. After discussion, the moderator called for the plan to be revisited at next month's Session meeting.

D. Christian Education Ministry Motions

**Motions.** Mary Lewis brought two motions from the C. E. Ministry. She moved that the Session approve a fundraiser for MOMs, called MOM's Market, to be held on November 6, 2007. The motion was approved. Mary then moved that Bonhomme Nursery School be granted approval for a fundraiser at the Magic House on January 27, 2008. Motion was approved.

E. Nominations and Lay Leadership Ministry Motions

**Motions.** Bill Hemberger moved the Session call a congregation meeting April 27, 2008 for the purpose of electing church officers. Motion was approved. Bill also moved the Session set May 25, 2008 and June 1, 2008 for ordination and installation of officers. Motion was approved.

F. Budget and Finance Ministry report

Kurt Johnson gave a report from the Budget and Finance Ministry. The church treasurer has placed a caution on the report regarding spending. It was noted that the budget is under spent year to date, but revenue is also under projected levels. It was suggested that Ministries should exercise restraint in spending. Tom reminded the Session to view the caution in context and for what it is—a caution. Budget and Finance will continue to monitor the situation.

ADJOURNMENT:

The meeting was adjourned at 10:45 p.m. on motion, and was closed with prayer, peace and harmony prevailing.

Approved by Session \_\_\_\_\_

\_\_\_\_\_  
Dr. Tom Pfizenmaier, Moderator

\_\_\_\_\_  
Jane Kostelc, Clerk